Applications must be received no later than 1200 h UTC Saturday 19 April 2025. Applicants are requested to submit their applications as soon as practically possible.

Shortlisted applicants will be notified no later than Friday 15 August 2025 and interviewed in the week of 20 October 2025.

Unless otherwise agreed with the Chair of the Commission, the individual selected for the post of Executive Secretary must be available to commence work at least 7 working days prior to the departure of the incumbent Executive Secretary on Friday 6 March 2026 and will assume the post on that day.